

FRENCHCREEK TOWNSHIP BOARD OF SUPERVISORS

January 5, 2026

**AGENDA - Organizational Meeting
Frenchcreek Township Municipal Building**

Present:

Pledge of Allegiance will be recited.

Appoint temporary Chairman.

The meeting being called to order by temporary Chairman.

Elect Chairman.

Elect Vice Chairman.

Appoint Secretary/Treasurer.

Appoint Road Superintendent.

Appoint Chairman of Vacancy Board.

Appoint Volunteer Emergency Management Coordinator, Robert Jamison. (Resolution #1-2025)

Appoint CPA firm McGill, Power, Bell & Associates, LLP, to perform audit of 2026 accounts in place of Elected Auditors.

Regular monthly meetings at 6:00 PM on the second Thursday of each month starting February 2026.

Set the Secretary/Treasurer's bond at \$400,000.

Set the Supervisor bond at \$100,000 (amount acceptable to RUS fall 2008).

Set real estate tax rate for 2026 at 3.55 mills. (Resolution #4-2025)

Retain Construction Code Inspectors for building code enforcement and building inspection needs for the township.

Retain Stiffler, McGraw & Associates, Inc., as Engineers for general township purposes.

Authorize the assessment for Uniontown Heights streetlights on a uniform annual assessment on the properties involved.

Authorization to provide "lien letter" for a charge of \$5.00 per letter, copy charges of \$0.50 per page, Assessment Permits for a charge of \$5.00 each and to appoint Creditech to handle past due Collections of Sewer Customers.

Crime Watch sponsored streetlights located at Nicklin United Methodist Church and the intersection of Black Hill Road reimbursed at cost by local sponsor Allan Runinger Family.

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Crime Watch sponsored streetlight at the intersection of Georgetown Road and Routes 62 reimbursed at cost by local Kiwanis club.

Authorize reimbursement of the Planning Commission expenditures.

Authorize Secretary/Treasurer to act as Secretary/Treasurer for Planning Commission.

Authorize attendance at trainings and reimbursement of expenses of officials and employees.

Appoint the Employee in attendance the voting delegate to PSATS convention to be held April 19-22, 2026.

Authorize the Supervisors to use a township vehicle to attend meetings of township business.

Reimburse the use of personal vehicles on township business at the 2026 IRS rate of \$0.70 cents per mile.

Authorize regular wage for officials and employees in attendance at trainings, conventions, and meetings for township business.

Authorize Supervisor(s) or Secretary/Treasurer in attendance the voting delegate to Oil Region COG.

Authorize Secretary/Treasurer voting delegate to Tax Collection Committee.

Authorize Supervisor(s) or Secretary/Treasurer in attendance as voting delegate to Oil Region Joint Sewage Agency.

Authorize Supervisor(s) or Secretary/Treasurer in attendance the voting delegate to Venango Regional Planning Commission.

Authorize the Secretary/Treasurer to publish notices as needed.

Authorize the Secretary/Treasurer to prepare and sign reports.

Authorize the payment of the loan payments, utility bills, and payment of bills in time to obtain discounts if applicable to avoid late fees when due.

Authorize preparation and payment of payroll including liabilities, when due.

Maintain the current or similar medical, life, dental, vision and disability insurance packages.

Authorize the payment of insurance and bond premiums when due.

Authorize interfund operating transfers when necessary.

Authorize the Secretary/Treasurer to purchase office supplies and replacement equipment as needed.

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Authorize the Road Superintendent to make purchases for equipment repairs and supplies as needed up to \$1,000.00. Over \$1,000.00 will need prior authorization.

Authorize the WWTP Operator(s) to make purchases for equipment repairs and supplies as needed up to \$5,000.00. Over \$5,000.00 will need prior authorization.

Authorize the office petty cash at \$300.00.

Authorize WWTP / Collection System petty cash at \$200.00.

Set the road bond \$12,500 per mile bituminous, \$6,000 per mile gravel road and adopt PennDot model bonding policy.

Authorize a filing fee and inspection charge of \$150.00 in compliance with PennDot regulations for companies having Excess Maintenance Agreements on Township roads.

Set the road Occupancy Permit fee \$25.00 (PennDot fee schedule).

Authorize the Road Superintendent, Supervisor(s), or Secretary/Treasurer to sign Excess Maintenance Agreements.

Authorize the Road Superintendent or his designated delegate to write all necessary Road Permits.

Require a logbook entry for dispensing gasoline, diesel fuel, oil, and anti-freeze.

Authorize the Road Superintendent to hire seasonal/casual employees as needed and pay the minimum wage to any high school student employee.

Approve Northwest Savings Bank, First United National Bank, Clarion County Community Bank, and PLGIT as depositories.

Require checks to have three signatures. One by the Secretary/Treasurer and two by the Supervisor(s) and/or the WWTP Clerk.

Public Comment

The 2027 Organizational Meeting will be held Monday, January 4, 2027, at 6:00 pm.

(Continue with Regular Meeting.) **Adjourned _____ PM**