

FRENCHCREEK TOWNSHIP BOARD OF SUPERVISORS
MINUTES for the January 5, 2026
Organizational Meeting
Frenchcreek Township Municipal Building

Present- Supervisors- Jeremy Hoover, Pete Davis, Steve Cole; Secretary/Treasurer-Misty McFarland; Waste Water Treatment Plant Operator- William Whitman; Road Superintendent, Pete Davis;

Pledge of Allegiance was recited at 6:00pm; Jeremy Hoover moved to appoint Steve Cole as the temporary Chairman, Pete Davis made a motion to accept and seconded and the motion carried. The organizational meeting was called to order by the temporary Chairman, at 6:01pm.

Steve Cole moved to appoint Pete Davis as Chairman. Seconded by Jeremy Hoover; motion carried unanimously.

Pete Davis moved to appoint Steve Cole as Vice Chairman. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to appoint Misty McFarland as Secretary/Treasurer. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to appoint Pete Davis as Road Superintendent. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to appoint Jerry Kemick Chairman of the Vacancy Board. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to continue holding the regular meetings at 6:00 PM on the second Thursday of each month. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to set the Treasurer's bond at \$400,000. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to set the Supervisor bond at \$100,000 (*as acceptable to RUS fall 2008*). Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to keep the real estate tax rate for 2026 at 3.55 mills. (Resolution No. 4-2025) seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to appoint a CPA firm McGill, Power, Bell Associates, LLP, to audit accounts in place of the Elected Auditors. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to appoint Robert Jamieson as Volunteer Emergency Management Coordinator. (Resolution #1-2025). Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to Retain Construction Code Inspectors for building code enforcement and building inspection needs for the township. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to retain Stiffler, McGraw & Associates, Inc., as Engineers for general Township purposes. Seconded by Jeremy Hoover, motion carried unanimously.

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Steve Cole moved to authorize the assessment for Uniontown Height Streetlights on a uniform annual assessment on the properties involved. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to provide "lien letter" for a charge of \$5.00 per letter, Copy charges of \$0.50 per page, and Assessment Permits for a charge of \$5.00 each. And to appoint CrediTech to do all past due collections of sewer customers. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize the Crime Watch sponsored streetlights located at Nicklin United Methodist Church and the intersection of Black Hill Road reimbursed at cost by local sponsor Allan Runninger Family. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize the Crime Watch sponsored streetlight at the intersection of Georgetown Road and Routes 62 reimbursed at cost by local Kiwanis club. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize reimbursement of the Planning Commission expenditures. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the Township Secretary/Treasurer to act as Secretary/Treasurer for the Planning Commission. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize attendance at authorized trainings and reimbursement of expenses of officials and employees. Motion seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to appoint the employee in attendance the voting delegate to PSATS convention to be held April 19 - 22, 2026. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the Supervisors to use a Township vehicle to attend meetings and Township business. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to reimburse the use of personal vehicles on Township business at the 2026 IRS rate of \$0.70 a mile. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the regular wages for officials and employees in attendance at trainings, conventions, and meetings for Township business. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the Supervisor or Secretary/Treasurer in attendance as the voting delegate to the Oil Region COG. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the Secretary/Treasurer as the voting delegate to the Tax Collection Committee. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the Supervisor or Secretary/Treasurer in attendance as the voting delegate to the Oil Region Joint Sewage Agency. Seconded by Pete Davis, motion carried unanimously.

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Jeremy Hoover moved to authorize the Supervisors or Secretary/Treasurer in attendance the voting delegate to Venango Regional Planning Commission. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize the Secretary/Treasurer to publish notices as needed. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize the Secretary/Treasurer to prepare and sign reports. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize the payment of the loan payments, utility bills, and payment of bills in time to obtain discounts if applicable to avoid late fees when due. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize preparation and payment of payroll including liabilities, when due. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to maintain the current or similar medical, life, and disability insurance packages. Adding dental & Vision Insurance starting Jan 2026. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize the payment of insurance and bond premiums when due. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize inter fund operating transfers when necessary. Seconded by Pete Davis, motion carried unanimously.

Jeremy Hoover moved to authorize the Secretary to purchase office supplies and replacement equipment as needed. Seconded by Pete Davis, motion carried unanimously.

Steve Cole moved to authorize the office petty cash at \$300. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize WWTP / Collection System petty cash at \$200. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to set the road bond at \$12,500 per mile bituminous, \$6000 per mile gravel road and adopt PennDot model bonding policy. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize a filing fee and inspection charge of \$150.00 in compliance with PennDot regulations for companies having Excess Maintenance Agreements on Township roads. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to set the road Occupancy Permit in accordance with the PennDot fee schedule of \$25.00. Seconded by Jeremy Hoover, motion carried unanimously.

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Steve Cole moved to authorize the Road Superintendent, Chairman of the Board of Supervisors, or Secretary to sign Excess Maintenance Agreements. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize the Road Superintendent or his designated delegate to approve necessary Road Permits. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize the Road Superintendent to make purchases for equipment repairs and supplies as needed up to \$1,000.00. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to require a logbook entry for dispensing gasoline, diesel fuel, oil, and anti-freeze. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to authorize the Road Superintendent to hire and fire seasonal/casual employees as needed and pay minimum wage to high school student employees. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Coler moved to authorize the WWTP Operator(s) to make purchases for equipment repairs and supplies as needed up to \$5,000.00. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to approve the Clarion Community Bank, Northwest Savings Bank, First United National Bank, and PLGIT as depositories. Seconded by Jeremy Hoover, motion carried unanimously.

Steve Cole moved to require checks have three signatures. Two of those signatures must be by Supervisors and/or WWTP Clerk and one signature by the Secretary/Treasurer. Seconded by Jeremy Hoover, motion carried unanimously.

Public Comment; NONE

Pete Davis moved to adjourn to the organizational meeting at 6:12 PM and continue to the regular meeting for January 5, 2026. Seconded by Steve Cole, motion carried unanimously.

The 2027 Organizational Meeting will be held Monday, Jan 4, 2027 at 6:00pm.

Frenchcreek Township

ATTEST: _____